

Application for Lottery Schools

Benton Elementary Lee Elementary Ridgeway Elementary



1. All elementary age students who are residents of the Columbia School District are eligible to attend Benton, Lee and Ridgeway Elementary Schools.
2. Ridgeway students who live one mile or more from school are provided bus transportation.
3. Because of the nature of the instructional program at the schools, it is recommended that parents visit the school for orientation before applying.
4. **Application for Benton, Lee and Ridgeway**
Parents requesting that their child(ren) attend these schools must complete an application (attached).
 - A. **Kindergarten Enrollment for the Next School Year**
 - a. Applications will not be accepted until Kindergarten Registration in March. Applications must be submitted to the Elementary Education Office **before April 1**.
 - b. After **registering at the home school**, it is the parent's responsibility to return the attached form to the Columbia Public Schools, Elementary Education Office, 1818 W. Worley, Columbia, MO 65203. *(Parents must present birth certificate, immunization records, and proof of residence at the time of registration in order to be eligible for the lottery drawing. The child's social security number is requested. Parents of children needing booster shots in order to complete enrollment must present a letter from the doctor stating that immunizations are in progress at the time of registration in order to qualify for the lottery drawing.)*
 - c. A random drawing will be held to fill the available spaces and parents will be notified of acceptance status by May 3.
 - d. A kindergarten waiting list will be formed by random drawing of those not selected because of insufficient space. Parents will be notified by May 3 of the child's number on the waiting list.
 - e. When a student is selected in the lottery and accepts enrollment, *younger* siblings will be automatically enrolled. **Siblings of students have enrollment priority at Kindergarten only.**
 - B. **Requests for the Current School Year**
 - a. Applications for the current school year enrollment for grades K-5 will be accepted at any time during the school year. Students will be placed on the waiting list.
5. Every effort will be made annually to place all students who apply to attend. However, the teacher/pupil ratio will not exceed the average elementary teacher/pupil ratio for the District.
6. A waiting list will be maintained for those students who are not selected because of insufficient space. Available spaces will be filled from this list. **Siblings are not given priority after the Kindergarten year.**
7. Students transferring out of Benton, Lee or Ridgeway will go to the end of the waiting list if a return is requested. Readmission will be permitted for families on sabbatical or for temporary requests for medical reasons.
8. If you have any questions about the programs or the selection process, you may wish to visit with, Mr. Troy Hogg, Principal of Benton Elementary, Mrs. Karen Burger, Principal of Lee Elementary and Mr. Ben Tilley, Principal of Ridgeway Elementary, or Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education.



LOTTERY APPLICATION FOR

(please select one below)

- Benton Elementary (Engineering, Science, Technology)
 Lee Elementary (Arts Integration Academy)
 Ridgeway Elementary

Date: _____ Student ID # : _____

Pupil's Name: _____
(Last) (First)

Pupil's Address: _____
(Street Address) (City) (Zip)

Date of Birth: _____ Gender: _____

Kindergarten Enrollment for the Next School Year: (Lottery)

Kindergarten for the coming school year?

Requests for the Current School Year: (Waiting List)

If application is submitted during the summer, indicate grade for upcoming school year.

Current Grade _____

Is there an older sibling currently enrolled at a Lottery School? Yes No

If yes, sibling's name: _____

Parent or Guardian's Name: Mr. Mrs. Ms. Dr.

(Last) (First)

Address: _____
(Street Address) (City) (Zip)

Home Phone: _____ Work Phone: _____

Other Phone: _____

Name of Child's Attendance Area School: _____

Signature of Parent or Guardian: _____

**It is the responsibility of the parent to return this form to
Columbia Public Schools, Elementary Education Office, 1818 W. Worley, Columbia, MO 65203**

Students registering for kindergarten for the upcoming school year must have this request submitted to the Elementary Education Office and have completed enrollment before April 1.